

Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting

February 03, 2014

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Call to Order at 7:00 PM

Pledge of Allegiance

Roll Call:

Councilperson Schirmer, Councilperson MacKenzie, Councilperson Vossler Councilperson Hyatt, Mayor Sand

Disclosures by Town Council Members:

None reported

Consideration of Changes in Agenda:

- A. MOTION BY Councilperson Hyatt, seconded by Councilperson MacKenzie that the following changes to the agenda be approved.
Bills for Office Depot, Barco, and Parts Master be moved to the Regular Agenda between the Semi-Annual Budget Report and the Executive Session.
- B. The Agenda was set by a voice vote. All in favor. Motion passed unanimously.

Approval of Consent Agenda:

MOTION BY Councilperson Hyatt, seconded by Councilperson Vossler that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated. The Consent Agenda was voted on. All in favor. Motion passed unanimously.

Regular Agenda:

1. MOTION BY Councilperson Vossler, seconded by Councilperson Mackenzie to approve the appointment of Rocky Edmonds as the Town Attorney. All in favor. Motion passed unanimously.
2. Karen Guidice gave the SWEDD report and Cathy Metcalf gave an update on the Safe Routes to School and Recycling at the school.
3. MOTION BY Councilperson Vossler, seconded by Councilperson Schirmer that the town rent 2 fuel tanks at \$5.00 per month, purchase 2 pumps at approximately \$400.00 each with one key being held by Steve Kelley and one being kept at Town Hall for the

Ambulance use. Councilperson Hyatt removed himself from the vote. All in favor.
Motion passed unanimously.

4. MOTION BY Councilperson Hyatt, seconded by Councilperson Vossler to approve the signing of Resolution #283 State of Wyoming Surplus Property. All in favor. Motion passed unanimously.
5. MOTION BY Councilperson Hyatt, seconded by Councilperson Vossler to approve the 1st reading of Ordinance #281 for the filling of a vacant council seat with the amendment of Section 2, #1 to read, "Is absent from four (4) or more consecutive regularly scheduled meetings of the council or committees without an excused absence". All in favor.
Motion passed unanimously.
6. MOTION BY Councilperson Schirmer, seconded by Councilperson Hyatt to approve contributing 4 posts with nuts and bolts to the Neighborhood Watch signs. All in favor.
Motion passed unanimously.
7. MOTION BY Councilperson Schirmer, seconded by Councilperson MacKenzie to approve Mayor Sand and Roxanne Vossler to go to the Winter WAM Workshop. All in favor.
Motion passed unanimously.
8. Mayor Sand reported on her findings about the Community Center Savings Account discussed in the December Council Meeting.
9. Discussion was had concerning the self-audit required by the State Auditor's. This was tabled to be put into the 2014-2015 fiscal budget.
10. Mayor Sand reported on the Semi-Annual budget Report from July 2013-December 2013. Income \$837,194.84, Expenses \$752,613.70, Profit \$84,581.14. It was also reported that on Dec. 2, 2012 there was a \$25,036.00 deposit on the books which no deposit slip or bank statement confirms. It has been reported to the Audit department. Either we will have to take that amount out of the profits or we will not.
11. MOTION BY Councilperson Vossler, seconded by Councilperson Hyatt to adjourn for executive session per WY Statute 16-4-405(ii) and WS 16-4-405(x) for the purpose of Personnel Issues at 8:10PM
12. Regular meeting was reconvened at 9:38PM
13. MOTION BY Councilperson Schirmer, seconded by Councilperson MacKenzie to approve the Office Depot, Barco and Parts Master bills. All in favor. Motion passed unanimously.
14. MOTION BY Councilperson Schirmer, seconded by Councilperson Vossler to approve the appointment of Mary Bloom as Town Clerk and the moving of Ricketa Pershall to Deputy Clerk. All in favor. Motion passed unanimously.
Mayor Sand swore Mary Bloom in as Town Clerk.
15. MOTION BY Councilperson Schirmer, seconded by Councilperson Vossler to pay Jerry Dayton \$300.00 per month under the condition that he comes in and learns the system as part of the \$300.00 and it is verified that he knows how to operate the system within 60 days. All in favor. Motion passed unanimously.
16. MOTION BY Councilperson Vossler, seconded by Hyatt that an action plan to start immediately and to discuss with Jerry Dayton if he wants the appointment be done by February 10, 2014 and to send a contract to Jerry if he does. All in favor. Motion passed unanimously.

Councilpersons Schirmer and MacKenzie with Steve Kelley will talk to Jerry by Monday, February, 10, 2014.

17. **Adjournment** at 9:00 PM

MOTION BY Councilperson Vossler, seconded by Councilperson Hyatt to adjourn the meeting.

Town Clerk

Mayor