

**Record of Proceedings  
Town of Chugwater, Wyoming  
Public Hearing &  
Town Council Meeting  
December 7, 2015**

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**Public Hearing Called To Order @ 7:00 PM**

Public Hearing is for a request from the Buffalo Lodge & Grill for a 24-hour Catering Permit for December 19, 2015. The Public Hearing opened for discussion. The 24-hour Catering Permit was granted to the Buffalo Lodge & Grill. Public Hearing adjourned at 7:09PM.

**Meeting Called to Order at 7:09 PM**

**Pledge of Allegiance**

**Roll Call:**

Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for. Councilperson Clark absent.

**Approval of Agenda:**

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the agenda. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve the minutes from the November 2, 2015 Town Council Meeting. Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve the minutes from the November 16, 2015 Special Meeting. All in favor. Motion passed unanimously.

**Approval of Bills:**

Bills and payroll approved. Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the bills and upcoming expected expenses of approximately \$1,000.00, which were included in Steve Kelley's report. All in favor. Motion passed unanimously. Bills submitted for public view.

**Reports:**

1. Director of water and sewer report, Steve Kelley.
  - Annual monitoring for nitrates went from an annual report to a quarterly report because level rose above the accepted reading of 5.0 to 5.1. This sampling was done from the well in town.
  - 90% of water used in town is pumped from Well #5 which is on the 405 acres.

Reports acknowledged and seconded. Carried.

2. Treasurer report, Patti Pierson.

- No discussion on the Treasurer's report.

Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the Treasurer's Report as presented for public review. All in favor. Motion passed unanimously.

**New Business:**

1. Motion made by Councilperson Redding and seconded by Councilperson Stinnette to appoint Linda Webster to the Platte County Tourism Board for the next 3-year term to begin in January, 2016.

2. Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the 1<sup>st</sup> reading of the Liquor License Ordinance with changes. Ordinance #203 will be repealed in its entirety and be replaced with Ordinance #297 concerning Liquor Licenses and adopting liquor laws for the Town of Chugwater. Bar & Grill Liquor License has been added and Hotel/Motel Mini-Bar License has been removed. Also added was a 45-day period for submitting an application for an Annual Liquor License. Applications for temporary licenses and permits shall be submitted at least 5 business days prior to the next Town Council meeting. No publication of notice or public hearing is required for temporary licenses or permits.

3. Water & Sewer Ordinance discussion about the empty and vacant lots only. Discussion tabled.

4. Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the 24-hour Catering Permit for the Buffalo Lodge & Grill for December 19, 2015.

5. Community Center Board appointee for Secretary to be given to Lena Stanley. There are two interested parties for the position of Treasurer on the Community Center Board which will be voted on by the Community Center Board.

6. Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve 2015 retention bonuses for the Town of Chugwater employees.

7. Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to pull the \$200,000 CD on December 18, 2015 and put into the savings account until it can be discussed at the January Town Council Meeting. The CD matures on December 10, 2015.

**Upcoming Events:**

Special Meeting for 2<sup>nd</sup> reading of Liquor License Ordinance on December 8, 2015 at 6:00 PM

Special Meeting for 3<sup>rd</sup> and final reading of Liquor License Ordinance on December 9, 2015 at 6:00 PM

Town Council Meeting on January 4, 2016 at 7:00 PM

**Open Forum:**

- Paul Lovitt discussed goatheads that are out of control on the sidewalk on Buffalo Drive. Coby Romig will be notified and/or Platte County Weed & Pest will be contacted for a solution.
- Bryce Cushman suggested a Community Service project for the students to pull weeds.
- Bryce Cushman is working with his students to build a greenhouse under a Grant. He is requesting donations from any individuals or businesses for this project.
- Steve Kelley discussed Resolution #296.
- Steve Kelley discussed his insurance cost for new insurance policy with Blue Cross.
- Steve Kelley discussed the HR policy.
- Steve Kelley discussed his hours and his vacation time. This discussion will be continued and policies will be put in place for salaried and non-salaried employees.

**Adjournment:**

Motion by Councilperson Redding and seconded by Councilperson Stinnette to adjourn meeting at 9:20 PM. All in favor. Motion passed unanimously.

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Town Clerk

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Mayor

