

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
January 04, 2021**

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**MEETING CALLED TO ORDER at 19:00**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Councilperson Schirmer, Councilperson Burns, Mayor Redding, Councilperson Marlatt , Councilperson Cronk were present.

**APPROVAL OF PREVIOUS MEETING MINUTES:**

Motion made by Councilperson Marlatt to accept December 07, 2020 Town Council meeting minutes. Councilperson Burns seconded the motion. Councilperson Cronk abstained. Motion passed.

**Approval of the Bills**

Motion made by Councilperson Schirmer to approve bills. Seconded by Councilperson Marlatt. Motion passed.

**Acknowledgement/Presentation**

Mayor elect Ash acknowledge the years of service that Lisa Redding and John Burns have given to the Town in the form of council and mayor. Mayor elect Ash presented each a token of the Town's appreciation.

**Previous Administration**

Previous council and mayor were dismissed.

**New Administration**

New Mayor and council convene.

**Oath of Office**

Mayor Ash  
Councilperson Marlatt  
Councilperson Skiba

**APPROVAL OF AGENDA**

Councilperson Marlatt made a motion that the Agenda be approved. Councilperson Cronk seconded the motion. Motion Passed.

**Executive Session: Personnel Matters**

Council went into executive session at 7:15 and the regular meeting reconvened at 7:35.

## **Appointments**

Clerk: David Clough, to be paid \$20 per hour. Councilperson Schirmer made a motion to accept the appointment at \$20 per hour. Councilperson Skiba seconded the motion. Motion passed.

Assistant Clerk: Linda Webster is a at will employee.

Town Maintenance/Water/Sewer: Lance Wedemeyer is appointed a six month provisional appointment. During that time he will obtain his sewer/lagoon certification, council will help establish a comprehensive job description, and a priority list of items to be accomplished. Councilperson Marlatt made a motion to accept the provisional appointment. Councilperson Skiba seconded the motion.

Back up water/sewer: Gerry Dayton is appointed as the backup water/sewer person. Councilperson Cronk made a motion to accept the appointment. Councilperson Marlatt seconded the motion.

City Attorney: Eric Jones is appointed as the City Attorney. Councilperson Marlatt made a motion to accept the appointment. Councilperson Cronk seconded the motion.

City Engineer: Coby Romig is appointed as the City Engineer. Councilperson Schirmer made a motion to accept the appointment. Councilperson Cronk seconded the motion.

Manager/Cleaning person CCC, Bus Bldg.: Debbie Gillaspie is a at will employee.

## **REPORTS:**

1. Director of Water and Sewer Report- Lance reported that he plowed snow, replaced a water pit on 4<sup>th</sup> Street, assisted WYDOT in removing dumpsters from the rest stop, working with the City of Wheatland to use their street sweeper, and is signed up to take the lagoon/sewer test.
2. Treasurer's Report- Per the books the Town has over one million dollars in cash.

## **Ched Report:**

Philip Ellis has had meetings with WYDOT and Kit Armor from the Lodging Tax board. People are going to look into obtaining grants to keep the rest stop open from Memorial Day through Labor Day.

## **OLD BUSINESS:**

City Attorney Jones has finished Water Ordinance 311.

City Attorney Jones is in the process of sending a processor to Kathy Wilson to notify her of the legal action that is being taken.

City Attorney Jones sent a letter to Ted Kranenberg requesting reimbursement for sidewalk and street repair in the amount of \$810.00.

## **NEW BUSINESS:**

Hire CPA firm to review the books in order to determine where a mistake may have taken place when preparing the annual F66 for the period 01 July 2019 through 30 June 2020. Councilperson Cronk made a motion that the CPA firm be hired at a cost not to exceed \$3500.00. Councilperson Schirmer seconded the motion. Motion passed.

**Open Forum**

**UPCOMING EVENTS:**

Workshop- Job Description for Maintenance/Water/Sewer, January 14, 2021, 4:09pm, Town Hall  
February 01, 2021 Town Hall Council meeting at 7:00 PM

**Adjournment:**

Motion was made by Councilperson Marlatt and seconded by Councilperson Cronk to adjourn the meeting at 19:55 all were in favor. The motion passed.

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Town Clerk/Treasurer

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Mayor

Posted: January 20, 2021

Town Hall  
Post office

Library  
Community Center

Web