

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
May 3, 2021**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Ash, Councilperson Schirmer, Councilperson Marlatt, Councilperson Cronk present.
Councilperson Skiba absent. His absence will be excused due to illness.

APPROVAL OF AGENDA

Councilperson Cronk made a motion to approve the agenda. Councilperson Marlatt seconded the motion. Motion passed unanimously.

APPROVAL OF PREVIOUS MEETING MINUTES

Motion made by Councilperson Cronk to accept the April 5, 2021 Meeting Minutes. Motion seconded by Councilperson Schirmer. Motion passed unanimously.

Motion made by Councilperson Schirmer to accept the April 30, 2021 Special Meeting Minutes. Motion seconded by Councilperson Cronk. Motion passed unanimously.

VISITOR'S COMMENTS/OPEN FORUM

No visitors.

CORRESPONDENCE

Invitation was given to Mayor and Council for the "Raise the Roof" fundraiser in Sunrise, WY. The event is being held to benefit the historic YMCA Building in Sunrise and will be held on May 15, 2021.

Platte County Chamber of Commerce sent upcoming events to Council for their consideration in their monthly dashboard.

REPORTS

Director of Water and Sewer Report, Lance Wedemeyer

Lance gave a verbal report about his monthly activities and projects. A detailed written report was filed and accepted by Council.

Treasurer's Report, David Clough

Balance sheet and P&L report presented to Council. Treasurer Clough is researching a modified budget that will streamline revenues and expenses. Council accepted report for public view and it has been filed.

Councilperson's Report

Councilperson Marlatt spoke about the Arbor Day Celebration held on April 26, 2021 at Staats Park. Approximately 44 Chugwater students, teachers and principal attended the celebration. The Chugwater Tree Board and a guest from the Wyoming Forestry Division were present for the tree planting. Three trees were planted in the park with the help from students. Councilperson Marlatt read the Arbor Day Proclamation.

CHED Report

Mayor Ash spoke on behalf of CHED. The Rest Area will reopen by the State. At this time there is nothing definite as to whether this is permanent or temporary.

OLD BUSINESS

No old business.

NEW BUSINESS

A proposal from TruGreen was submitted for Council for review. This will be included in the budget under the parks department. This is more cost-effective than having Lance do the work. Motion made by Councilperson Marlatt to accept the TruGreen proposal in the amount of \$1284.00. Councilperson Schirmer seconded the motion. Motion passed unanimously.

Barb and Gerry Dayton are requesting an approval of a building permit for an addition to their home which includes a deck. The permit will allow for completion to be done within a year. Councilperson Marlatt made a motion to approve the building permit. Councilperson Cronk seconded the motion. Motion passed unanimously.

Wyoming Association of Rural Water Systems is requesting that the Town of Chugwater chose a voting delegate to represent our system. Councilperson Schirmer made a motion to appoint Lance Wedemeyer, Director of Public Works, to be the delegate for the Town of Chugwater. Councilperson Cronk seconded the motion. Motion passed unanimously.

The Wyoming Child & Family Development Inc. is requesting our continued assistance in the amount of \$200.00. This is budgeted in the General fund account under advertising. Councilperson Cronk made a motion to continue our support to this organization in the amount of \$200.00. Councilperson Schirmer seconded the motion. Motion passed unanimously.

The Town is having a Community Day on May 22, 2021. The focus of this day will be flowers for the planters around town. Terri Skiba will be taking care of purchasing and planting and would need \$300.00 for this project. Lance will be inspecting the playground equipment to see if any repairs and/or painting should be done and to make sure the park restrooms are in good working order. Councilperson Cronk made the motion to approve \$300.00 for Town flowers which will come from the Parks Department budget. Councilperson Marlatt seconded the motion. Motion passed unanimously.

EXECUTIVE SESSION

Personnel
Litigation

Regular Meeting adjourned at 7:30 PM for Executive Session. Regular meeting reconvened at 8:15 PM.

Mayor Ash would like to add Nichole Clark to the staff under the Maintenance Department. Councilperson Marlatt made a motion to hire Nicole Clark as a back-up for Lance Wedemeyer at \$10.00 per hour. Councilperson Cronk seconded the motion. Motion passed unanimously.

Mayor Ash will write a letter to the Chugwater Community updating them regarding the Gun Range.

APPROVAL OF BILLS

Councilperson Cronk made a motion that Council accept the bills that were presented for payment and to pay bills that have not been received up to \$3500.00. Councilperson Schirmer seconded the motion. Motion passed unanimously.

AJOURNMENT & SCHEDULED MEETINGS

Motion was made by Councilperson Marlatt to adjourn the meetings at 8:29 PM. Councilperson Cronk seconded the motion. Motion passed unanimously.

Budget Workshop followed by Special Meeting for 1st Reading of 2021-2022 Budget –
May 14, 2021 at 9:00 AM

Budget Workshop followed by Special Meeting for 2nd Reading of 2021-2022 Budget-
May 21, 2021 at 9:00 AM

Town Council Meeting – June 7, 2021 at 7:00 PM

Town Clerk

Mayor