

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
February 1, 2021**

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**MEETING CALLED TO ORDER at 7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Councilperson Schirmer, Councilperson Cronk, Mayor Ash, Councilperson Skiba were present  
Councilperson Marlatt was absent.

**APPROVAL OF AGENDA:**

Motion made by Councilperson Cronk to approve the agenda. Councilperson Schirmer seconded the motion. All in favor. Motion passed.

**APPROVAL OF MINUTES:**

Motion made by Councilperson Cronk to approve the meeting minutes from January 4, 2021.  
Councilperson Schirmer seconded the motion. All in favor. Motion passed.

**VISITOR:**

Shawna Reichert , who is the new Executive Director for Platte County Chamber of Commerce, did a short presentation which included a recap of 2020 events. Her goal is to visit Chugwater as often as possible and to hold more events outside of Wheatland. She is helping with the Chugwater Chili Cook-off and the Music Festival. They have updated their website to include Chugwater. She is working on a Community Calendar and their newsletter reaches approximately 350 people weekly. She also mentioned that one of their scholarships went to a Chugwater High School senior. Chugwater is a member of the Chamber which they greatly appreciate.

Ruth Vaughn, who is on the Chugwater Cemetery District Board, came to thank Lance, David, and Council for their help. The Board appreciates the Town's help. Contacts for the Board are Ruth Vaughn, Dennis Baker, Kate Jackson and Rob Hellbaum. Cemetery maps are available through these contacts.

**REPORTS:**

Lance presented his Water/ Sewer Report to Council. He passed his Wastewater test on February 15, 2021. He is now fully compliant with the State on his certifications. He worked with Fire Chief Tim Ash to burn the tree pile. His water meter reading report will now also include water usage and water loss. Lance is working on a map of the park for electrical lines in preparation for the Chili Cook-off. He is also looking for backhoe forks, which was part of the workshop discussion. Town Clean Up Week is now underway with setting dates and comparing cost of roll offs from both TDS and Coyote. Mayor Ash will look into what is set in the budget and present at the next Council meeting for discussion.

David presented his Treasurer's report. The Water Fund was profitable last quarter and David asked Council if they would like to move funds to the Water/Sewer Replacement account for the 4<sup>th</sup> Quarter of 2020. Council would like to review after 1<sup>st</sup> Quarter before moving funds to the account. He stated that there were 12 water turn-off notices sent for non-payment. Council supports the process of the deadlines given to residents for non-payment of utility bills.

Mayor Ash referred workshop report to the January 14, 2021 workshop notes for review.

**CORRESPONDENCE:**

Ted Kranenberg sent a note to the Town that will be forwarded to attorney Eric Jones.

David Clough has submitted his resignation effective April 30, 2021.

Attorney Eric Jones submitted an opinion letter to Council regarding subdividing and running water lines to a property in Chugwater that is for sale.

**OLD BUSINESS:**

There was never a motion passed for the 2<sup>nd</sup> reading of Water Ordinance #311, therefore the 3<sup>rd</sup> reading will become the 2<sup>nd</sup> reading and the 3<sup>rd</sup> reading will be done at the next Council meeting.

Attorney Jones advised Mayor Ash that a check from Cathy Sauzo has been sent for her final utility bill.

Ted Kranenberg issue of money he owes the Town for street repairs is being handled by Attorney Jones.

**NEW BUSINESS:**

Appointment of Town Judge

Motion made by Councilperson Schirmer to appoint Bill Letcher as Town Judge. Motion seconded by Councilperson Cronk. All in favor. Motion passed.

Chugwater Chili Cook-off Contribution

Motion made by Councilperson Skiba to approve a contribution of \$1,000.00 to the Cook-off for the 2021 event. Motion seconded by Councilperson Cronk. All in favor. Motion passed.

Chugwater Chili Cook-off Grant

Councilperson Cronk made a motion for the Town to be the sponsor for the Chugwater Chili Cook-off Grant. Motion seconded by Councilperson Schirmer. All in favor. Motion passed.

Ambulance and EMS Supplies

David Clough is still responding to emergency calls. Former Mayor Redding approved that he take EMS supplies for calls. The remainder of EMS supplies stored in the Ambulance bay will be itemized by David and a contribution of these supplies will be given to the Fire Department for their use. No motion will be made until this inventory has been completed. The Council agrees with this decision.

The ambulance is in the process of being traded in for a Town vehicle for the Water Operator. Attorney Jones let Council know that if a trade-in is done on a used vehicle then it does not have to go into a bid process per State Statute. Councilperson Cronk will work with Lance and David for the trade-in.

**OPEN FORUM:**

Mer from the Stampede Saloon & Eatery is working on 2 events this summer. The Music Festival is scheduled for July 16 & 17, 2021 and a Jam Session on August 14, 2021.

**APPROVAL OF BILLS:**

Motion made by Councilperson Schirmer to approve the bills presented for payment as submitted. Councilperson Cronk seconded the motion. All in favor. Motion passed.

**UPCOMING EVENTS:**

Town Council Meeting – March 1, 2021

**ADJOURNMENT:**

Motion was made by Councilperson Cronk to adjourn the meeting at 8:20 p.m. Councilperson Skiba seconded the motion. All in favor. The motion passed.

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Town Clerk/Treasurer

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Mayor

Posted: February 4, 2021

Town Hall  
Post office  
Library  
Community Center  
Town's Website