

**Record of Proceedings
Town of Chugwater, Wyoming
Public Hearing &
Town Council Meeting
April 5, 2021**

PUBLIC HEARING at 6:50 PM

Transfer of Liquor License from Barb Dayton of the Chugwater Soda Fountain to Christian and Jill Winger of the Wyoming Soda Fountain. There is a condition which needs to be met regarding lease agreement before the license can be issued. It can be approved at the regular meeting with conditions included in motion.

No protests to the transfer.

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Ash, Councilperson Schirmer, Councilperson Marlatt, Councilperson Cronk present.
Councilperson Skiba present via telephone. All present and accounted for.

APPROVAL OF AGENDA

Councilperson Marlatt made a motion to approve the agenda. Councilperson Cronk seconded the motion. All in favor. Motion passed.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Cronk made the motion to accept the March 1, 2021 Meeting minutes.
Councilperson Marlatt seconded the motion. Councilperson Skiba abstained. Motion passed.

Councilperson Marlatt made the motion to accept the March 12, 2021 Special Meeting minutes.
Councilperson Schirmer seconded the motion. All in favor. Motion passed.

Councilperson Cronk made the motion to accept the March 26, 2021 Special Meeting minutes.
Councilperson Marlatt seconded the motion. Councilperson Schirmer abstained. Motion passed.

VISITORS

Mer Nilson, County Western Bluegrass Music Festival

Mer stated that the sign has already been picked up so it doesn't need to be addressed at the Town Clean up days. No other discussion.

REPORTS

Director of Water and Sewer Report, Lance Wedemeyer

The majority of March was spent doing snow removal. It was necessary to patch holes in streets due snow removal where the blade scrapes the street. He also had to repair a valve box that was damaged by the snow plow. He has been busy preparing for clean-up days. We

are moving forward with the town building repairs which is set to begin April 15th. The asbestos test done on the museum came back with negative results so the contractor can begin those repairs as well. Water loss was in the normal range. Lance thanked all who helped during the snowstorm.

Treasurer's Report, David Clough

Balance sheet and P&L report presented to Council. Separate accounts were created for B&B Farms donation and for Travelers Insurance so we can track expenses on the repairs to the town buildings.

Tree City USA, Councilperson Eric Marlatt

Councilperson Marlatt gave Council an update on purchasing trees from Ft. Collins Nursery for Arbor Day Celebration. The Tree Board will decide when they will be having the celebration and inviting the students to participate in planting trees. Councilperson Marlatt will contact the Platte County Resource District regarding residents being able to purchase trees.

OLD BUSINESS

Attorney Jones was absent so updates will be given to Mayor Ash regarding the Gun Range.

Insurance updates regarding the Town's liability insurance. We have been paying a \$2500 deductible and Councilperson Marlatt suggested that we bring the deductible down to \$500. It would change the premium amount but since it is being renewed, now would be the time to do so. Councilperson Marlatt made a motion to change the Local Government Liability Pool Insurance deductible from \$2500 to \$500 for the contract renewal term of July 1, 2021 through June 30, 2022. Councilperson Cronk seconded the motion. All in favor. Motion passed.

Town Clean up letter was sent out regarding the April 10th clean up day. The roll offs from Coyote Sanitation will be here from April 9th – April 19th. Lance Wedemeyer is coordinating the logistics and Fire Chief Tim Ash has been contacted regarding having a fire pit for burning tree limbs and branches. The site of the pit is yet to be determined. The only items not permitted are oil, paint and tires, however, Lance will call Coyote Sanitation and see if tires can be included. Christian Winger is bringing his skid loader into town on April 10th for cleanup and Lance will have the backhoe available.

NEW BUSINESS

Councilperson Marlatt made the motion to approve the transfer of the liquor license from Chugwater Soda Fountain LLC to Wyoming Soda Fountain LLC and to issue a license upon satisfaction of the following conditions:

Documentation that the premise located at 314 1st Street has been transferred to Chugwater Soda Fountain Holdings LLC as referred to in the lease agreement dated March 8, 2021 and the license term to begin on the date of property transfer and run through December 6, 2021.

Councilperson Skiba seconded the motion. All in favor. Motion passed.

Councilperson Cronk made the motion to spend up to \$5000 for updating the computer system at the Town Hall. Councilperson Schirmer seconded the motion. All in favor. Motion passed.

Mayor Ash is working with our IT person to become server-based and to upgrade our computer system as well as equipping the Chamber with a monitor for town meetings that require the use of

viewing a computer screen and also allow people to attend meetings virtually. Roy Greathouse, our IT person is donating a server to the Town and will also furnish training with our new equipment.

Mayor Ash asked for approval to post positions for the Rural Water Apprenticeship Program and for the Youth Program. The Rural Water Apprenticeship Program would bring in a young person at an entry level position as back-up water operator. We have local contractors as well as Capitol Roofing contractors who would be willing to mentor youth in training them to do siding and roofing. Painting will also be incorporated in the Youth Program as there are buildings in Town that need to be painted. No motion was made for this discussion but approval was given by Council.

OPEN FORUM

Councilperson Marlatt stated that Woody Martin would like his property be incorporated into the town. Attorney Jones was looking into this matter but no determination had yet been made. This matter will be researched and discussed by Council.

Councilperson Cronk stated that a semi has been parking in town. Mayor Ash will take a copy of the Ordinance pertaining to commercial trucks in town to make them aware of this restriction.

APPROVAL OF BILLS

Councilperson Cronk made a motion to accept the bills that were presented for payment and to pay bills that have not been received up to \$3500.00. Councilperson Skiba seconded the motion. All in favor. The motion passed.

Councilperson Marlatt did have questions on several bills which were clarified before approval of payment. One bill from Rocky Mountain Air Solutions was not approved until Lance can get more information on whether purchasing this equipment rather than leasing would be better option.

AJOURNMENT & SCHEDULED MEETINGS

Motion was made by Councilperson Marlatt to adjourn the meeting at 7:50 PM. Motion seconded by Councilperson Cronk. Motion passed.

Town Council Meeting – May 3, 2021 at 7:00 PM

Town Clerk

Mayor

