

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
October 3, 2022**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Councilperson Marlatt is an excused absence, Mayor Ash present, Councilperson Cronk present, Councilperson Kelley present.

APPROVAL OF AGENDA

Councilperson Cronk made a motion to approve the agenda. Councilperson Schirmer seconded the motion. Motion passed unanimously.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Cronk made a motion to approve the September 6, 2022 Meeting Minutes. Councilperson Kelley seconded the motion. Motion passed unanimously.

VISITOR'S COMMENTS/OPEN FORUM

Christian Winger

Christian stated that SLIB voted to approve the Prairie View Charter School Application. Their hope is to be in the old Elementary school but would eventually like to take over the entire school. They have a lot of work ahead but donations are needed to help with funding the school. They did receive an anonymous \$50,000 donation which will go toward hiring a director. Christian stated that Chugwater is the first to apply for a charter school and the first to be approved.

REPORTS

Director of Water and Sewer Report, Nichole Clark

Nichole reported on her Rural Water Conference in Maryland she attended. She competed in the water meter challenge and was in the top 8. She was the only female in the nation to compete. Her next trip is scheduled for February, 2023 for the National Water Conference in Washington DC.

Council accepted written report which is attached.

Community Liaison Report, Linda Webster

Council accepted written report which is attached

Treasurer's Report, Linda Webster

Written report attached. Councilperson Cronk made a motion to accept the Treasurer's Report. Councilperson Schirmer seconded the motion. Motion passed unanimously.

Councilperson's Report

Councilperson Schirmer stated that he will have a medical treatment on October 17th. Councilperson Kelley stated that a 2000 GMC dump truck was purchased for the Town. The old one will be used as a back-up. Councilperson Cronk stated that he is still looking for parts for the old truck. He would also like to arrange things in the Quonset and other buildings too. A workshop will be scheduled for this project.

Mayor's Report

The Brown's bench is ready to set in the park. Mayor Ash gave Attorney Jones a list of items to address.

Attorney's Report

Hours of Operation – There is no specific Ordinance on this subject. We should have regular office hours open to the public for their accessibility. If we have set days and times the public can then come in and pay bills, etc. The office hours should then be posted for the public. If we have temporary office hours then we can set the hours by a Resolution. If we have permanent office hours then we should set them by Ordinance.

Streaker-The Platte County Sheriff is handling this issue.

Eslick Property – The property was purchased on a Treasurer's Deed in 2018 and is now owed by Barbara Wilson and Paul Daniel Hatcher. If the property is not habitable it can be handled under a nuisance complaint. The past debt associated with the property has been taken care of and was brought to Attorney Jones attention. He advised them that no services would be provided by the Town unless it was paid.

Kranenburg property debt was paid at closing when the property was purchased.

Belinda Witt withdrew her name from the ballot for Town Council. David Graves has not resided in Chugwater long enough to meet residency requirements to be on the ballot for Council. This will leave who is on the ballot or a write-in for Council.

OLD BUSINESS

BRC Rental – Deferred to February, 2023 as we go into Budget discussions

Land Lead – Deferred to February, 2023 as we go into Budget discussions

NEW BUSINESS

TDS Rate Change

Per Ordinance #312 our trash rates are set at \$2.00 over what TDS charges. Trash rates will be adjusted accordingly.

EXECUTIVE SESSION

Regular meeting adjourned at 7:55PM for Executive Session to discuss employees.

Regular meeting reconvened at 8:15PM.

Councilperson Cronk made a motion to appoint Linda Webster as Clerk/Treasurer. Councilperson Schirmer seconded the motion. Motion passed unanimously.

Councilperson Schirmer made a motion to appoint Jennifer Clark as Deputy Clerk and is under the control of the Clerk/Treasurer. Councilperson Cronk seconded the motion. Motion passed unanimously.

Councilperson Kelley made a motion to appoint Jill Graves as Community Liaison and is under the control of the Clerk/Treasurer. Councilperson Cronk seconded the motion. Motion passed unanimously.

Sean Kelley will be under the direction of Nichole Clark in the Maintenance Department.

APPROVAL OF BILLS

Motion made by Councilperson Schirmer to approve the bills. Councilperson Cronk seconded the motion. Motion passed unanimously.

ADJOURNMENT & SCHEDULED MEETINGS

Motion made by Councilperson Cronk to adjourn the meeting. Councilperson Schirmer seconded the motion. Motion passed unanimously. Meeting adjourned at 8:22PM.

Public Hearing for Liquor Licenses on November 7, 2022 at 7:00PM
Regular Council Meeting to follow

Town Clerk

Mayor