

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
May 1, 2023**

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**MEETING CALLED TO ORDER at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Schirmer present, Councilperson Marlatt present, Mayor Ash present, Councilperson Kelley present. Councilperson Burns is an excused absence.

**APPROVAL OF AGENDA**

Councilperson Kelley would like to add the 1% tax discussion to Old Business. Councilperson Marlatt made a motion to approve the agenda with the amendment. Councilperson Kelley seconded the motion. Motion passed.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Councilperson Marlatt made a motion to approve the April 3, 2023 Meeting Minutes. Councilperson Kelley seconded the motion. Motion passed.

**REPORTS**

Director of Water & Sewer – Nichole Clark  
Written report submitted was accepted by Council.

Treasurer – Linda Webster  
Written report submitted was accepted by Council.

Council Reports  
Eric Marlatt – Arbor Day was a success. 3 trees were planted in the park and park area behind the Museum.

Steve Kelley – He attended the Rural Water Conference. He commended Nichole for her professionalism at the Water Conference.

Mayor's Report  
We are preparing for Budget so there will be upcoming workshops. The last 2 workshops dealt with insurance. One was with Burns Insurance which covered Town Real Estate and Equipment and the other workshop covered Town liability, which includes volunteers. Mayor Ash stated that if the public could not attend, they are recorded and will be made available on a USB drive that can be checked out. Jennifer Clark will help with this process.

**VISITOR**

Philip Ellis gave a little bit of history on CHED since there were some residents in the audience who may not be familiar with the organization. CHED was formed 35 years ago as a non-profit and Philip has been involved with it for most of those years. Their mission is to support and enhance businesses in Chugwater, both existing and new, to create new jobs. They have recently acquired the Chugwater Hotel so that is project they are working on.

Josh Hopkins spoke with Platte County Clerk's office and obtained records from 1919 that show 3 blocks (including Foss Street) had been vacated. More discussion followed with comments from the audience regarding the 1% Tax project for Chugwater. Recordings will be made available to the public to hear the entire discussion. Contact Linda at the Town Hall.

## **OLD BUSINESS**

### **Platte County 1% Tax**

Language should be as follows: 1.3 Million to the Town of Chugwater for street reconstruction and repairs of existing paved areas to include streets, curbs, gutters, sidewalks and parking areas. Mayor Ash and Councilperson Kelley will go over the language before submitting to the County Clerk.

## **NEW BUSINESS**

### **Chugwater Chili Cook-off Requests**

Chugwater Chili Cook-off has requested (2) 24-hour Malt Beverage Permits for the Cook-off weekend. They also requested that the fee for the permit be waived. Councilperson Marlatt made a motion to approve the request and waive the fee. Councilperson Schirmer seconded the motion. Motion passed unanimously.

Chugwater Chili Cook-off requested the use of the Concession Stand at the park. They will sign an agreement for use. They also requested the use of the Community Center which was granted.

Chugwater Chili Cook-off requested that the Town of Chugwater will be the fiscal sponsor for the event. This is a grant for the Wyoming Arts Council in the amount of \$750. The paperwork will be signed by Mayor Ash and when the funds are received it will go directed to the Chugwater Chili Cook-off. Councilperson Kelley made the motion to approve the Town as fiscal sponsor for the Cook-off. Councilperson Marlatt seconded the motion. Motion passed unanimously.

### **WAM Registration and Voting Delegate**

WAM 2023 will be held June 7-9, 2023 in Cody, Wyoming. Mayor Ash, Councilperson Marlatt and Councilperson Burns will be attending. Councilperson Kelley made a motion to approve Councilperson Eric Marlatt as the Official Voting Delegate for the 2023 Summer WAM Convention Business Meeting. Councilperson Schirmer seconded the motion. Motion passed unanimously.

### **Resignation of Town Judge Bill Letcher**

Due to health issues, Bill Letcher has resigned as Town Judge. Council has accepted his resignation and will be taking applications to fill the position.

### **LGLP Deductible**

Councilperson Marlatt made a motion to set the Town's deductible for liability insurance through the Local Government Liability Pool at \$2500.00. Councilperson Schirmer seconded the motion. Motion passed unanimously. The amount of the deductible will be placed in a reserve account.

## **EXECUTIVE SESSION (Employees)**

Council adjourned the Regular Meeting to go into Executive Session at 8:20PM.

Regular meeting re-convened at 8:28PM.

Councilperson Schirmer made a motion to hire Laramie Chapman in the Maintenance Department and to hire Sean Kelley in the Maintenance Department. David Clough will be used on an as-needed basis in the Maintenance Department. Councilperson Marlatt seconded the motion. Motion passed.

## **APPROVAL OF BILLS**

Councilperson Marlatt made a motion to approve the bills with a correction to the Bills list to remove Intuit for \$650.00. Councilperson Schirmer seconded the motion. Motion passed.

**ADJOURNMENT & SCHEDULED MEETINGS**

Councilperson Schirmer made a motion to adjourn the meeting. Councilperson Kelley seconded the motion. Meeting adjourned at 8:32PM.

Regular Town Council Meeting – June 5, 2023

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Town Clerk

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Mayor