

**Record of Proceedings
Town of Chugwater, Wyoming
Emergency Meeting
(Designate Responsible Charge for Water Dept.)
July 13, 2023**

CALL TO ORDER

Meeting called to order at 5:32 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Pro-tem Marlatt present, Councilperson Kelley present, Councilperson Burns present.
Councilperson Schirmer absent (excused due to medical appointment). Mayor Ash was absent.

APPROVAL OF AGENDA

Councilperson Burns made a motion to approve the agenda with a change. He would like to have
(#2 Personnel) item removed from the agenda. Councilperson Kelley seconded the motion with the
change to the agenda. All in favor. Motion passed.

DESIGNATING RESPONSIBLE CHARGE FOR THE WATER DEPT.

Steve Kelley has a current water/wastewater certification. He was asked if he would accept the
designation for Responsible Charge for the Water Department until such time that a Water Operator can
be hired. Steve has agreed to be the Responsible Charge for the Water Dept.

ADJOURNMENT

Motion made by Councilperson Burns to adjourn. Councilperson Kelley seconded the motion.
Meeting adjourned at 5:39PM.

Town Clerk

Mayor Pro-tem