

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
June 5, 2023**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Councilperson Marlatt present, Mayor Ash present, Councilperson Kelley present and Councilperson Burns present. Attorney Jones present.

APPROVAL OF AGENDA

Councilperson Kelley would like to amend the agenda to include 2 separate building permits he is requesting. The 1st one is for 402 Clay Avenue and the 2nd one is for 232 1st Street. Councilperson Kelley made a motion to approve the corrected agenda. Councilperson Marlatt seconded the motion. Motion passed.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Marlatt made a motion to approve the May 1, 2023 Meeting Minutes. Councilperson Schirmer seconded the motion. Councilperson Burns abstained. Motion passed.

REPORTS

Director of Water & Sewer – Nichole Clark
Written report submitted was accepted by Council.

Treasurer – Linda Webster
Councilperson Kelley made a motion to accept the Treasurer’s Report as submitted. Councilperson Burns seconded the motion. Motion passed.

OLD BUSINESS

114th Street Property

Attorney Jones updated the status of this property. It has deteriorated further and Attorney Jones stated that with no response from Guardian Asset Management we can pursue hazard abatement by bidding out the cleanup. There is a possibility that we may not get reimbursed for our cost in the project but the property would be cleared out and safe from any flying debris and existing harm. Individuals can submit proposals and at the July meeting a vote can be taken to accept a bid.

MEETING RECESSED FOR EXECUTIVE SESSION AT 7:25PM

EXECUTIVE SESSION – Employees

REGULAR MEETING RECONVENED AT 7:47PM

Nichole Clark has rescinded her resignation and she will report to Councilperson Kelley.

NEW BUSINESS

Notice of Meeting to consider and act upon a resolution to impose a 1% SPET for Platte County

Councilperson Schirmer, Councilperson Marlatt, Councilperson Kelley, Councilperson Burns and Mayor Ash have signed the Notice of Meeting. This notice is signed and sealed by Clerk Webster and will then be posted for a Special Meeting to be held on June 12, 2023 at 6:00pm where the Governing Body will vote to adopt the resolution to impose the 1% Specific Purpose Excise Tax in Platte County.

Flag Day Proclamation

Mayor Ash read the Flag Day Proclamation and signed it. It proclaims that June 14, 2023 will be recognized as Flay Day.

Building Permit – Josh Hopkins

Building Permit request for an arena in the 400 Block of 1st Street. Councilperson Marlatt made a motion to approve a temporary 30-day use permit starting June 5, 2023. This will allow a temporary arena for the Chugwater Chili Cook-off Rodeo event on June 17, 2023. Councilperson Burns seconded the motion. Motion passed. A Public Hearing has been scheduled for June 27, 2023 at 6:00PM to further discuss this request.

Building Permits – Steve Kelley

Building Permit request to install chain link fence surrounding property at 105 Clay Avenue for the purpose of screening and security.

Building Permit request to change roof from existing flat roof to a peaked roof at 232 1st property. Councilperson Burns made a motion to approve both permits. Councilperson Schirmer seconded the motion. Councilperson Kelley abstained. Motion passed.

Building Permit – Mark Walkington

Building Permit request to relocate existing fence on one side of property at 402 Clay Avenue. Councilperson Marlatt made a motion to table this request until the July meeting or until Mr. Walkington can have a property survey done. Councilperson Schirmer seconded the motion.

Bill Letcher – Complaint

Mr. Letcher submitted a formal complaint regarding the mowing of property next to his. His complaint will be placed in a pending status as long as the property next to his is mowed to avoid any fire hazard or dangerous situation. Councilperson Marlatt made a motion to accept Mr. Letcher's pending complaint. Councilperson Schirmer seconded the motion. Motion passed.

Pool Table

The pool table that was donated to the Chugwater School needs to be moved back to the Community Center for safekeeping during the school transition and closure of the school. Nichole Clark has volunteers to help her move the pool table which will be done immediately.

Mayor Pro-tem

In the absence of Mayor Ash and Mayor Pro-tem Marlatt for a WAM Conference in Cody, Wyoming, Mayor Ash has appointed Councilperson Steve Kelley Mayor Pro-tem from June 6, 2023 –June 11, 2023.

VISITORS/COMMENTS

Comments regarding properties in town that are not mowed will be addressed. Attorney Jones has a checklist for the procedure and Ordinances will be sent to residents.


APPROVAL OF BILLS

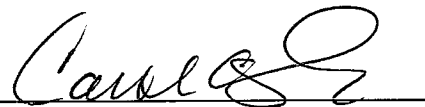
Councilperson Schirmer made a motion to approve the bills submitted for payment. Councilperson Kelley seconded the motion. Motion passed.

ADJOURNMENT & SCHEDULED MEETINGS

Councilperson Schirmer made a motion to adjourn the meeting. Councilperson Burns seconded the motion. Meeting adjourned at 9:13PM.

Special Meeting to adopt Resolution for 1% Specific Purpose Tax – June 12, 2023 at 6:00PM
Workshop for FY 2023-24 Budget –June 13, 2023 at 6:30PM
Special Meeting for 1st Reading of FY2023-24 – June 13, 2023 at 7:30PM
Regular Town Council Meeting – July 3, 2023


Town Clerk


Mayor