

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
September 5, 2023**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Councilperson Marlatt present, Mayor Ash present, Councilperson Kelley present and Councilperson Burns present. Attorney Jones was not present.

APPROVAL OF AGENDA

Councilperson Marlatt made a motion to approve the agenda with addition of adding Independent Contract Agreement for Pete Delgado. Councilperson Kelley requested Citizens Petition be moved to New Business. Request was denied and discussion will remain under Open Forum. Councilperson Schirmer seconded the motion. Motion passed.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Marlatt made a motion to approve the August 8, 2023 Meeting Minutes with changes made. Councilperson Burns seconded the motion. Motion passed. The changes Councilperson Burns requested will be done and submitted for the record.

Councilperson Kelley made a motion to approve the August 28, 2023 Special Meeting Minutes with changes. Councilperson Burns would like the record to state that Pete Delgado is the Responsible Charge for the Water/Waste Water. Councilperson Schirmer seconded the motion. Changes will be made to the minutes.

REPORTS

CHED – Philip Ellis

CHED has a Foundation which is a 501-3C.
Community Forum will be held on October 10, 2023 from 6:30PM-10PM

Director of Water & Sewer - Pete Delgado & Gerry Dayton

They have been working on Well #5. They are working on the Lead & Copper report which needs to be submitted by October of 2024.

Treasurer – Linda Webster

Linda has signed up to be a BETA tester for Clerkbooks new software. The software has improvements and all municipalities will need to be upgraded.
WYO-STAR accounts will need to be updated with current signers on those accounts.
An annual Wage Report will be posted with employee's wages per the Audit Department.
WAMCAT will be held September 27-29, 2023 and Linda will be attending.

Council Reports

Councilperson Schirmer – No Report
Councilperson Marlatt – He filled in for Mayor Ash while she was on vacation.
Councilperson Kelley – No Report
Councilperson Burns – No Report

Mayor's Report

Work Group was formed and was tasked with putting a Maintenance & Water/Waste Water Operator job description together. Group included Ron Hall, Larry Welty, Bill Teter and Myron Witt. Ron Hall submitted that job description to Council. Council will review and approve or make necessary changes and then the position will be posted.

OLD BUSINESS

Platte County Use of Quonset

Councilperson Schirmer made a motion to approve the use of the Quonset by Platte County on a month to month basis at no cost to Platte County. Councilperson Marlatt seconded the motion. Motion passed.

NEW BUSINESS

Pete Delgado Contract

Councilperson Marlatt made a motion to approve and accept Pete Delgado contract as Water & Waste Water Operator. Councilperson Kelley seconded the motion. Roll call vote taken.

Councilperson Schirmer – YES

Councilperson Marlatt – YES

Councilperson Kelley – YES

Councilperson Burns – YES

HVAC Bids

Councilperson Kelley made a motion to accept HVAC bid from Mr. B's. Councilperson Schirmer seconded the motion. All in favor. Motion passed.

Proclamation

Mayor Ash read and signed Proclamation for Constitution Week.

Workshops Prior to Council Meetings

Mayor Ash proposed that workshops be held prior to Council Meetings in order for Council to review agenda items before the meetings. The workshops will be held in the evenings so working people will be able to attend. All Council members agreed. Dates will be determined and posted.

OPEN FORUM

Mayor Ash and Council were given a Petition requesting that Mayor Ash resign. Mayor Ash consulted with Attorney Jones who stated that this did not need to be addressed or voted on. Clerk was not given a copy of the Petition therefore there is no record of such Petition.

APPROVAL OF BILLS

Councilperson Marlatt made a motion to approve the bills submitted for payment. Councilperson Schirmer seconded the motion. Motion passed.

ADJOURNMENT & SCHEDULED MEETINGS

Councilperson Marlatt made a motion to adjourn the meeting. Councilperson Kelley seconded the motion. Meeting adjourned at 9:07PM.

Next Regular Council Meeting – October 2, 2023

Town Clerk

Mayor