

**Record of Proceedings
Town of Chugwater, Wyoming
Public Hearing &
Town Council Meeting
November 6, 2023**

7:00 PM -PUBLIC HEARING

Public Hearing for Liquor License Renewals
Buffalo Lodge & Grill
Chugwater Soda Fountain
Stampede Saloon & Eatery

MEETING CALLED TO ORDER at 7:03 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Burns present, Councilperson Kelley present, Mayor Ash present, Councilperson Marlatt present and Councilperson Schirmer present and Attorney Jones present.

APPROVAL OF AGENDA

Councilperson Kelley made a motion to approve the agenda with a change that Executive Session be moved to after New Business. Councilperson Burns seconded the motion. Councilperson Burns would like to add Open Forum to the agenda. Councilperson Marlatt opposed. Cathy Wilson would like to be added to the agenda as well to discuss the stove at the Community Center. Motion passed.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Marlatt made a motion to approve the October 2, 2023 Meeting Minutes. Councilperson Burns seconded the motion. Motion passed.

REPORTS

Director of Water & Sewer – Pete Delgado

Pete has reached out to Eagle Drilling for Well #5 repairs. The cost is \$6275.95. Councilperson Kelley made a motion to approve the repairs to the well. Councilperson Marlatt seconded the motion. Laramie Peak Motors estimate to repair the F350 came in at \$7044.57. Councilperson Kelley made a motion to approve the cost of repairs. Councilperson Schirmer seconded the motion Motion passed.

Maintenance Report – Myron Witt

Treasurer – Linda Webster

Treasurer's Report has been accepted as submitted.

Council Reports

Councilperson Schirmer – No Report

Councilperson Marlatt – No Report

Councilperson Kelley – No Report

Councilperson Burns – No Report

Mayor's Report

Chugwater was accepted for the Level One Water Study funding.

There are 3 positions for office which will be coming up in the 2024 election.

The Town has its new computers in place and are continuing to work with Roy Greathouse until the installation is complete.

The Ambulance Bay is being cleaned out to get it ready to be used for records storage. Supplies belonging to the ambulance department were donated to the Fire Department.

OLD BUSINESS

None.

NEW BUSINESS

Southwest Plumbing Proposal – Boiler & Heater at the BRC

Councilperson Kelley made a motion to approve the proposal from Southwest Plumbing in the amount of \$2009.59 for the repairs to the boiler & heater at the business building. Councilperson Burns seconded the motion. Motion passed.

Southwest Plumbing Proposal – Sewer Repairs at 217 7th Street

Councilperson Kelley made the motion to approve the proposal from Southwest Plumbing in the amount of \$2250.00 for the repairs to the sewer at 217 7th Street. Councilperson Burns seconded the motion. Motion passed.

Southwest Plumbing – Sewer Repairs to 303 Bowie Street

Councilperson Kelly made a motion to approve the proposal from Southwest Plumbing in the amount of \$2250.00 for the repairs to the sewer at 303 Bowie Street. Councilperson Burns seconded the motion. Motion passed.

Building Permit for Buffalo Drive Proposed Fiber Hub

Councilperson Marlatt made a motion to approve the building permit for the Buffalo Drive Proposed Fiber Hut which will be located on Buffalo Drive. Councilperson Schirmer seconded the motion. Councilperson Kelley abstained.

Roll call vote taken as follows:

Councilperson Marlatt – YES

Councilperson Schirmer – YES

Mayor Ash – YES

Councilperson Burns – NO

Councilperson Kelley - Abstained

Proclamation – Native American Heritage Month

Mayor Ash read and signed the Proclamation.

Resolution 11-06-23 Open Records

Councilperson Marlatt approved Resolution 11-06-23 to put policies and procedures in place for Open Records requests. Councilperson Schirmer seconded the motion. Motion passed.

Ordinance #318 – Snowmobiles

Councilperson Burns made a motion to approve the 1st Reading of Ordinance #318 for snowmobiles, which will repeal Ordinance #127. Councilperson Marlatt seconded the motion. Motion passed.

EXECUTIVE SESSION – Employees

Regular meeting adjourned to go into Executive Session at 8:55PM.

Regular meeting reconvened at 10:17PM.

No action taken in Executive Session.

OPEN FORUM

Cathy Wilson addressed the Council regarding the purchase of a new stove for the Community Center. The next inspection will be in November and the inspection will fail if the stove is not replaced. A deadline of November 15th was given to Council for replacement of stove for the Services for Seniors to remain in compliance with health inspections.

APPROVAL OF BILLS

Councilperson Schirmer made a motion to approve the bills submitted for payment. Councilperson Marlatt seconded the motion. Motion passed.

ADJOURNMENT & SCHEDULED MEETINGS

Meeting adjourned at 10:25PM.

Next Regular Council Meeting – December 4, 2023

Town Clerk

Mayor