

Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
February 5, 2024

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**MEETING CALLED TO ORDER AT 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Burns present, Councilperson Kelley present, Mayor Ash present, Councilperson Marlatt present via phone, Councilperson Schirmer present

**APPROVAL OF AGENDA**

Councilperson -Kelley made a motion to approve the agenda. Councilperson Schirmer seconded the motion.

**APPROVAL OF PREVIOUS MEETING MINUTES**

December 14, 2023 -Councilperson Kelley made a motion to approve. Councilperson Schirmer seconded the motion

January 8, 2024- Councilperson Kelley made a motion to approve, Councilperson Burns seconded the motion

**REPORTS**

**Director of Water & Sewer** - Pete Delgado presented the written report was accepted as written

**Treasurer** - David Clough presented the Treasurer Report was accepted as written

**Councilperson Kelley** - presented he repaired the jetter truck and the backhoe. Also, he talked about someone wanting to put a tiny house on 6th street. He will handle issuing the permit.

**Councilperson Marlatt** - Arbor Day and will meet with Steve.

**Mayor Ash** - approval was made to add David Clough and Vicki Klein as signatures on all bank accounts. Also, that David Clough will replace Linda Webster for online banking and may make changes to the bank accounts as needed. Councilperson Burns made a motion to approve, Councilperson Schirmer seconded the motion.

Keith Miller will be working with Pete Delgado to get his water certificate. Councilperson Burns made a motion to approve and Councilperson Schirmer seconded the motion

The maintenance position will be posted.

## **EXECUTIVE SESSION**

Personnel -Councilperson Kelley made a motion to approve, Councilperson Burns seconded the motion.

## **OLD BUSINESS**

Wam Meeting - Mayor Ash, Councilperson Schirmer, Councilperson Kelley and Councilperson Burns all will be attending WAM.

Public records compliant- Eric Jones handled this with the governor's office. The town will reimburse Josh Hopkins the money he paid for copies.

## **NEW BUSINESS**

Chug Creek Cultivators Garden Club - Kathy Wilson wanted to inform council they would like to replace the plaque that was taken from the rest area and place it at the business building

New Office Hours - Councilperson Schirmer made a motion to accept and Councilperson Kelley second the motion

## **APPROVAL OF THE BILLS**

Councilperson Burns made a motion to pay the bills and Councilperson Schirmer second the motion.

Adjournment 8:30 - Councilperson Schirmer made a motion and Councilperson Burns Seconded the motion

## **ADJOURNMENT & SCHEDULED MEETINGS**

Councilperson Marlatt made a motion to adjourn the meeting. Councilperson Kelley seconded the motion. Meeting adjourned at 7:45 PM

Next Regular Council Meeting – March 4, 2024 at 7:00 pm at the Town Hall

  
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Town Clerk

  
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Mayor