

**Record of Proceedings
Town of Chugwater, Wyoming
Public Hearing
Town Council Meeting
March 4, 2024**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Marlatt excused absent, Mayor Ash present, Councilperson Burns present, Councilperson Kelley present.

APPROVAL OF AGENDA

Councilperson Kelley made a motion to approve the agenda. Councilperson Burns seconded the motion. Motion passed unanimously.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Burns made a motion to approve the February 5, 2024 Meeting Minutes with corrections of the paragraph for hiring Keith Miller as back up water operator be moved to after the executive meeting. . Councilperson Schirmer seconded the motion. Motion passed unanimously.

Council Reports

Councilperson Burns – No report

Councilperson Kelley – Reported on reviewing the job description for open position as town maintenance person. Suggestions are to add as duties are assigned, to have a 6 months deadline on the person obtaining a pesticide license and clarifying they will only need a class B CDL. He has continued to work with the people regarding the tiny house and the people regarding the privacy fence.

Councilperson Marlatt- Excused

Councilperson Schirmer- No report

Mayor Ash – No report

REPORTS

Director of Water and Sewer Report, Pete Delgado

Pete Degado stated he would like permission to send Keith Miller to Casper for training. Pete also stated that the survey for the lead & copper survey has been mailed. The town would like to have the surveys returned by March 31. Councilperson Kelley made a motion to accept the report as written and to send Keith Miller to training. Councilperson Burns seconded the motion. Motion passed unanimously.

Treasurer's Report, David Clough

Councilperson Schirmer made a motion to accept the report as written. Councilperson Burns seconded the motion. Motion passed unanimously.

Clerk Vicki Klein

Election -Register dates will be starting May 16, 2024 – Deadline will be May 31, 2024.

Platte County Clerk Office (Malcom) Will send the packets approximately one week before.

Would councilpersons like to attend State WAM meeting – June 5-7 Councilperson Schirmer declined, Councilperson Kelley declined and Councilperson Burns was unsure.

OPEN FORUM

Cathy Wilson regarding the Garden Club planting the plants in planters for the town. The approximate cost would be around \$64.00 per planter.

OLD BUSINESS

None

NEW BUSINESS

BMO Bank release funds – Permission for Treasurer David Clough to sign the release. Councilperson Schirmer made a motion to approve David Clough to sign for the bank release funds. Councilperson Kelley seconded the motion. Motion passed unanimously.

Ordinance #XXX – 1% Sales Tax Councilperson Schirmer made a motion to approve. Councilperson Kelley seconded the motion. Councilperson Burns voted No. Mayor Ash called a roll call vote Councilperson Kelley voted Yes, Councilperson Schirmer voted Yes, Mayor Ash voted Yes and Councilperson Burns voted No.

Wyoming Children Development – Donation of \$200.00 Councilperson Burns made a motion to approve the donation of \$200.00. Councilperson Schirmer seconded the motion. Motion passed unanimously.

Contract with Water Operator Mark Court for \$100.00 a month. Councilperson Burns made a motion to approve and accept the contract for Mark Court as written. Councilperson Schirmer seconded the motion. Motion passed unanimously.

First State Bank – Automatic renewal. Councilperson Burns made a motion as long as rates stayed the same or are higher. Councilperson Schirmer seconded the motion. Motion passed unanimously.

Coby Romig – Proposal for Lead & Copper Survey not to exceed \$3500.00. Also, for \$500.00 Colby will provide all the records they have and research records at the DEQ. Councilperson Kelley made a motion to approve the proposal for a total of \$4000.00. Councilperson Burns seconded the motion. Motion passed unanimously.

Proclamation Signed by Mayor Ash- National Reading Month and Women in America History.

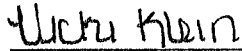
APPROVAL OF BILLS

Councilperson Kelley made a motion to approve the bills to be paid. Councilperson Schirmer seconded the motion. Motion passed unanimously.

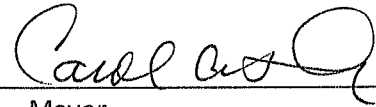
ADJOURNMENT & SCHEDULED MEETINGS

Councilperson Schirmer made a motion to adjourn the meeting. Councilperson Kelley seconded the motion. Meeting adjourned at 8:08PM.

Regular Town Council Meeting – April 1, 2024
Workshop Copper Survey – April 23, 2024 at the Community Center



Town Clerk



Mayor