

**Record of Proceedings  
Town of Chugwater, Wyoming  
Public Hearing  
Town Council Meeting  
May 6, 2024**

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**MEETING CALLED TO ORDER at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Schirmer present, Marlatt via phone, Mayor Ash present, Councilperson Burns present, Councilperson Kelley present.

**APPROVAL OF AGENDA**

Councilperson Kelley made a motion to approve the agenda. Councilperson Burns seconded the motion. Motion passed unanimously.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Councilperson Burns made a motion to approve the April 1, 2024 minutes with the correction of Colby's name. Councilperson Kelley seconded the motion. Motion passed unanimously.  
Councilperson Schirmer made the motion to approve the Special Meeting April 12, 2024 minutes. Councilperson Burns seconded the motion. Motion passed unanimously.  
Councilperson Kelley made motion to approve Workshop minutes on April 26, 2024. Councilperson Burns seconded the motion. Motion passed unanimously.

**Council Reports**

Councilperson Burns – No report

Councilperson Kelley – Reported that Arbor Day May 2<sup>nd</sup> went very well. It was a success with the kids. Also, that Aaron Wombaker was a great help at this event.

Councilperson Marlatt- No Report

Councilperson Schirmer- No report

Mayor Ash – Announced she will need a Planning and Zoning Committee – there will be a public notice for this. Eric Marlatt asks to step down as Mayor Pro Tem. Mayor Ash appointed Councilperson Kelley as protem. Councilperson Kelley Accepted. Councilperson Burns, Councilperson Schirmer and Councilperson Marlatt all voted yes. Councilperson Kelley abstained.

**REPORTS**

**Director of Water and Sewer Report, Pete Delgado**

See attached report. Also, Aaron and his self will start going house to house to complete the lead and copper survey's. Pete will coordinate with the office staff at town hall to get the water report posted to the town's web site.

**Treasurer's Report, David Clough**

Presented the Budget profit/loss over view. Please see attached.

**Clerk Vicki Klein**

Election -Register dates will be starting May 16, 2024 – Deadline will be May 31, 2024.

**Guest**

**Cathy Wilson**

Presented the proclamation for Armed Forces Day – Proclamation signed by Mayor Ash. Cathy stated there is a need for a person to participate on the library board. She did ask for volunteers for this position. Also, Cathy said we have approximately 1,000 new books in the library and encouraged everyone to stop by and take a look.

**CHED (Phillip Ellis)**

Changes in the April Calendar handed out a flyer. The Visitor Center Program will continue this year Memorial Day through Labor Day. This is funded through the Platte County Lodging Tax. Tiffany Duncan will again work this. CHED sent back a survey to the Economic Development. Phillip talked with Dave Graves and they are going to do a joint meeting. Therefore, the date has been changed to Monday May 20, 2024 at 6:30. They are going to have an ice-cream social 6:30 to 7:00 to do a program on the history of the hotel. CHED will have the regular meeting after the social. Phillip then passed out flyers.

**Eric Johnston**

Former Platte County commissioner and will be running to represent Chugwater in Senate District 6. Eric wishes to continue to represent the Town of Chugwater.

**OLD BUSINESS**

Ordinance #319- 3<sup>rd</sup> and final reading- The Mayor call for a roll call vote- Councilperson Burns Voted No, Councilperson Kelley Voted Yes, Councilperson Schirmer voted Yes, Councilperson Marlatt voted No and Mayor Ash voted Yes to break the tie. The Ordinance passes.

**NEW BUSINESS**

Chugwater Chili Cookoff (Jill Graves)

Jill Graves introduced Denise Seales Chairman of the Chugwater Chili Cook Off.

Discussion regarding the Parking by the shop. Pete stated there is not a reason they cannot use this parking lot.

Jill asks about the \$1000.00 sponsorship. Mayor Ash responded this was not a sponsorship, this was a grant and Jill will need to talk to Karen Guidice. Mayor Ash added the town has sponsor the grant as in the past.

Liquor License - Jill ask Josh Hopkins what name would the License need to be under. Josh Hopkins stated they should be under the Chugwater Events he believes. (He resigned his position from Chugwater Events) Current members: Holly Crowley, Ruth Vaugh, Ryleigh Vaughn and Karen Guidice.

Mayor Ash stated the town will need the liability insurance certificate. Josh Hopkins will be handling this. Mayor Ash asks do you need two 24-hour permits? Jill Graves response was yes, they will be asking for two 24-hour permits for June 14 & 15, 2024.

Next Item Jill Graves ask about was the use of the concession stands and the bathrooms.

Pete Delgado asks who is responsible for keeping the restrooms stocked. Mayor Ash stated in the past the cookoff was responsible for keeping them stocked.

Mayor Ash addressed the issue of Aaron Wombaker would not be available to work the cookoff. This was discussed when Aaron was hired. He works at the Stampede that day.

Denise Seale (Chairperson of the Chugwater Cook off) stated they have people lined out to take care of the trash and bathrooms.

### **Gambling**

Gabe spoke concerning this he stated they are trying to expand the events. They would play Texas Hold'em. This would be a charity event any money given is considered a donation and would not be considered gambling. Councilperson Burns ask how this would give money to the community? Gabe's response was part of the proceeds would go to cover the operating cost the rest of the money would go to the charity.

Mayor Ash asks Eric Jones (Attorney) If this is a problem considering the town ordinance for gambling? Eric Jones response as long as this is done with as a charity, we are ok. They are done consistently in Platte County. He sees no problems with this event.

Keith Miller ask what percentage would be going back to the charity? Gabe stated 50% would go back to the charity.

A Person ask is prize money coming out of the town's share of money. Gabe stated it would not.

Jill Graves ask about closing the roads as in 1<sup>st</sup> Street and 2<sup>nd</sup> Street. Josh Hopkins stated that they do not close 1<sup>st</sup> Street. However, they do close 2<sup>nd</sup> Street. Councilperson Kelley stated they cannot block private residence or businesses.

Jill asks since Aaron Wombaker would not be available if they could have a list of what they will need to take care of.

Mayor Ash stated that Pete Delgado or Aaron Wombaker would need to be present when participants are parking considering there have been damages in the past.

### **Council voted on the**

2 – 24-hour Liquor Licenses, use of the concession stands, use of the Community Center, parking behind the shop and the Texas Hold'em. Councilperson Burns made a motion, Councilperson Schirmer seconded the motion. Motion passed unanimously.

### **Clean Up days**

Councilperson Kelley talked about Habitat for Humanity bringing a truck and crew to pick up reusable items at no cost to the town.

**Aaron Wombaker**

Clean Up Days May 17- 31, Coyote Sanitation to put 2 dumpsters - Councilperson Kelley made a motion, Councilperson Marlatt seconded the motion. Motion passed unanimously.

Proposals on concrete work from Randy Rapp

Museum – stucco needs repaired for \$4500. Councilperson Burns made a motion to approve, Councilperson Kelley seconded the motion. Motion passed unanimously.

Community Center - \$1000 for sidewalk at front doors

Library - \$800 for skim coat on sidewalk going into library

Councilperson Kelley made a motion to approve both proposals, Councilperson Schirmer seconded the motion. Motion passed unanimously.

Southwest Plumbing – Community Center needs new furnace to replace old furnace (20 years old) Bid is \$5250. Councilperson Schirmer made a motion to approve, Councilperson Marlatt seconded the motion. Motion passes unanimously.

Dump Trailer – purchase a dump trailer. Dump truck is no longer usable – needs lots of work. Cheaper to buy dump trailer than repair dump truck. Table this for now and have a special meeting.

TruGreen proposal for \$1747.38. Councilperson Burns made a motion to approve, Councilperson Schirmer seconded the motion. Motion passed unanimously.

Eagle Drilling –2<sup>nd</sup> faze for repairs of well #5 \$1995.95 for camera and another invoice for pulled pump and installation of new parts \$16,723.76. Upon completion of installation \$8775.96 to install the pump. Councilperson Kelley made a motion to pay \$16,723.76 and \$1995.95. Councilperson Schirmer seconded the motion. Motion carries unanimously.

**David Clough (Treasurer)**

Town Hall would like a new Heartland card reader which is \$450. Councilperson Schirmer made a motion to purchase a new card reader. Councilperson Burns seconded the motion. Motion carried unanimously.

Would like to raise the limit on Debit Card from \$500 to \$2000. The council was not in favor of this There was a conformism to give Pete Delgado (Public Works Director) authority to call the bank to raise the amount as needed. Councilperson Schirmer made motion to approve. Councilperson Burns seconded the motion. Motion carried unanimously.

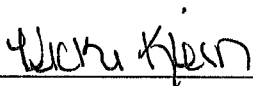
**APPROVAL OF BILLS**

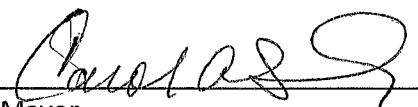
Councilperson Schirmer made a motion to approve the bills to be paid. Councilperson Kelley seconded the motion. Motion passed unanimously.

**ADJOURNMENT & SCHEDULED MEETINGS**

Councilperson Kelley made a motion to adjourn the meeting. Meeting adjourned at 8:34PM.

Regular Town Council Meeting – June 3, 2024 @ 7pm

  
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Town Clerk

  
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Mayor