

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
July 1, 2024**

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**MEETING CALLED TO ORDER at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Schirmer present, Councilperson Marlatt via phone, Councilperson Burns present, Councilperson/Mayor Pro Tem Kelley present. Mayor Ash has an excused absence.

**APPROVAL OF AGENDA**

Councilperson Burns wanted to add Randy Rapp to agenda. Councilperson Schirmer made a motion to add Randy Rapp to the agenda. Councilperson Burns seconded the motion. Motion passes unanimously.

Councilperson Schirmer made a motion to approve the agenda. Councilperson Burns seconded the motion. Councilperson Marlatt abstained. Motion passed.

**APPROVAL OF PREVIOUS MEETING MINUTES**

June 3, 2024 – Council Meeting

June 12, 2024 – Special Meeting

June 20, 2024 – Special Meeting

June 26, 2024 – Special Meeting

Councilperson Burns made a motion to approve June 3 and June 12 minutes. Councilperson Schirmer seconded the motion. Motion passes unanimously.

Councilperson Burns made a motion to approve June 20 and June 26 minutes. Councilperson Marlatt seconded the motion. Councilperson Schirmer abstained. Motion passed.

**Council Reports**

Councilperson Burns – No report

Councilperson/Mayor Pro Tem Kelley – Dealing with gas station building permit for new sign. \$200,000 sign. Questions raised regarding asphalt driveway/parking lot. No permit was issued.

Councilperson Marlatt- No Report

Councilperson Schirmer- No report

Mayor Ash – Absent

## REPORTS

### **Director of Water and Sewer Report, Pete Delgado – Aaron Wombaker**

Lead and Cooper Survey: We will need start visiting the homes next week who did not fill out their survey. Report is due October 15, 2024.

Councilperson Burns asked what is the Chugwater master plan? Pete will make sure he gets a copy of it. This is ongoing for a couple of years. Pete invites Councilperson Burns to look at system at shop. The state pays for the study/survey. The town will have to apply for grants.

### **Treasurer's Report, David Clough**

Presented the financial report. New account opened at First State Bank for SPOT – Specific Purpose Option Tax. Money to be used for streets.

### **Clerk Report, Vicki Klein**

Nothing to report

## OPEN FORUM

Cathy Wilson: Proclamation Independence Day July 4, 2024... Signed by Mayor Pro Tem Steve Kelley.

Gave the library report as follows: FY 2023-24 the library had 800 patrons, checked out 200 fiction books, 86 non-fiction, 124 paperbacks, 125 people read newspaper and magazines, 24 kids' books, 187 computer users, 20 DVD's, 16 new library cards, 123 total people who came in, 5 people checked out blood pressure kits. We also received \$90 in donations at booth on Chugwater Chili Cookoff. Books not sold will take to Cheyenne book sale. They will give us credit to purchase more books.

Bills turned in for reimbursement of flower planters. Mulch, seeds, garden soil and plants. T-shirts for sale.

Thank you to Pete and Aaron for watering planters.

Website: [Chugcreekcultivato.wixsite.com/chugcreek](http://Chugcreekcultivato.wixsite.com/chugcreek)

Cathy is requesting a new lock for the museum.

Museum needs repairs. Dave Graves will meet with council at 10am tomorrow at the museum to see what needs to be done.

Pete Delgado advises to have a contract drawn up before having any work done by any outside source for the Town of Chugwater.

## NEW BUSINESS

Bid from Superior to haul pea gravel for playground in park. Bid for hauling and unloading the pea gravel. No action taken.

Bid from Croell to purchase pea gravel. No action taken.

Also, need some clean dirt to level it out the playground at the park. No action taken.

Where are we on the insurance for the liability at the park? Mayor Pro Tem said he would Check on the status of the insurance.

Community Center needs new AC – South West Plumbing bid \$8,000.00 to replace the AC – Councilperson Schirmer made a motion to approve. Councilperson Burns seconded the motion. Motion passed. Motion passed unanimously.

Bid for trash pump- Check on prices and with Tim Ash Fire Department concerning pumping the retention pond. No action taken.

Cleaning water Tanks- No action taken.

Memorandum of Agreement between the Town and County- Councilperson Burns suggested emergency snow fall as needed for Streets Bowie, 2<sup>nd</sup> and 4<sup>th</sup> Streets. The Town and County should carry their own insurance.

Chili Cook Off – Will donate \$1000.00 as the town as given them every year. Councilperson Burns made a motion to approve. Councilperson Schirmer 2<sup>nd</sup> the motion. Motion passed unanimously

Write off Chili Cookoff Passed due bill from 2022 for damages at Staats Park – Councilperson Schirmer made a motion a motion to approve. Councilperson Burns seconded the motion. Motion passed unanimously

Write off Chili Cookoff damages for this year. Councilperson Schirmer made a motion to approve. Councilperson Burns seconded the motion. Motion passed unanimously.

**OLD BUSINESS:**

None

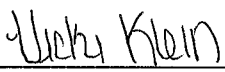
**APPROVAL OF BILLS**

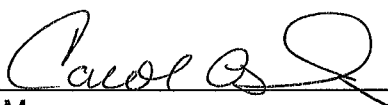
Councilperson Schirmer made a motion to approve the bills to be paid. Councilperson Burns seconded the motion. Councilperson Marlatt abstained

**ADJOURNMENT & SCHEDULED MEETINGS**

Councilperson Schirmer made a motion to adjourn the meeting. Councilperson Burns seconded the motion. Meeting adjourned at 8:20. Motion passed unanimously.

Regular Town Council meeting -August 5, 2024

  
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Town Clerk

  
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Mayor